

Digital Teaching and Learning Specialist (for Technical Admins)

Course 9: Digital Teaching and Learning Tool Workshop

This module offers a dynamic, hands-on exploration of digital collaboration and media creation tools, tailored for administrators in educational settings. Participants will engage in practical exercises, exchange best practices, and research future tool trends that can be integrated into their institutions. Covering a range of tools, the course provides a comprehensive understanding of how to effectively use, support, and maintain these technologies. The selection of tools for exploration is based on the specific needs and conditions of each participant's institution, ensuring relevant and applicable learning experiences.

- **Content, elements, format and duration can be customised to the respective needs.**

Learning Outcomes

On completion of the training, participants

- master the use, support, and maintenance of digital communication and collaboration tools within their institutions,
- efficiently work with media creation tools from an administrative perspective, including interactive elements, visualizations, and feedback tools,
- and develop a deep understanding of future trends in digital tools and their didactic significance, preparing them for upcoming technological advancements.

Contents

- Comprehensive overview and repetition of all previously covered software and hardware tools, ensuring a solid foundation.
- Intensive workshops focused on the practical use, support, and maintenance of digital collaboration and media creation tools.
- Active discussion and research sessions on future tool trends, enabling administrators to identify and plan for next steps in technology adoption at their institutions.
- Collaborative project completion and discussion, integrating course learnings into practical applications for participants' institutions.

Formats

- Face-to-Face format
- Virtual format implemented with synchronous and asynchronous (self-learning) sessions.

Language

- English
- Upon request: other languages with interpreters

Target groups

- Technical administrators of training institutions and departments

Participation requirements

- Basic ICT skills
- Motivation to participate in the digital transformation of training.

Duration

- 30 hrs

Equipment

- Notebook / PC
- Stable internet connection
- Integrated or external microphone
- Webcam

Certificate

The participants will receive a certificate of participation after successful completion of the course.

Your contact

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